

Minutes of the Annual General Meeting of the Stourpaine Playing Fields and Village Hall Association

Thursday 2nd December 2021 – Stourpaine Village Hall

Present:

Committee Members

Margaret Price – Chair

John Gardner – Treasurer

Julie Dunk – Secretary

Blue Donnebaer

Scott Norman – Parish Council representative

Felicity Cox

Peter Jones

Derek Gardiner

Joanna Gardiner

Barbara Thomson

Gyda Warren

Keith Yarwood

1.	Opening of Meeting The Chair opened the meeting, welcomed everyone and thanked them for attending.	
2.	Apologies Apologies had been received from Graham Spittle, Cindy Rowley, Margaret Norman and Catherine Gardner.	
3.	Minutes of the AGM 2020 The draft minutes of the AGM held on 26 th November 2020 by video-conference had been available on the Village Hall website for over 12 months. Peter Jones proposed that the minutes were accepted as a true record of the meeting. Derek Gardiner seconded the proposal. The majority of those present voted in favour. There were no matters arising	
4.	Chair's Report The Chair, Margaret Price, delivered her report: <i>At last year's AGM Peter handed over the reins to the current committee. As we met on Zoom we were unable to thank you in a way we would like, so before we go any further we must acknowledge and thank Peter for all he did, as Chair of this committee. and continues to do, as he is still involved in things like grass</i>	

cutting and meeting & greeting etc. Thank you Peter: All your contributions to setting up and running this committee are much appreciated. Please accept this gift as a token of our appreciation.

At the last AGM Graham and I joined the Committee, Julie, as Secretary, John as treasurer and Blue were re-elected, just as we were going into further lockdowns and any activities which had tentatively started to reopen were closed down again. The committee has met every 5 or 6 weeks, initially by video meeting later, from May, in the hall or pavilion. Cindy has since tendered her resignation from the committee, and Scott has been co-opted as representative of the Parish Council.

Although she has left the committee, Cindy and Dan did the purchasing and much of the cooking for the Big Breakfast which we held last Saturday, with the current committee acting as apprentices to be able to take it on fully in the future. We would like to show our appreciation to Cindy for all she has done while being a member of the committee. I had hoped that Cindy would be here so we could give her a gift to appreciate everything she has done while a member of the committee, but unfortunately, she is working this evening, I'll catch up with her soon, but want to put our thanks on record.

The activities in the Village Hall began to open up from Late April following the lockdown at the beginning of the year, with further opening up in May and July following the Government's schedule and advice from ACRE -Action with Communities in Rural England, to make sure we complied with all the rules and regulations for opening the facilities safely. The local elections on 6th May was one of the first uses of the Hall for the year.

Outdoor activities opened up first with Shaftesbury Ladies hiring the field for a few training sessions and the rolled ice-cream maker Arctic Cow occupying a space in the car park serving frozen treats to users of the Trailway and Playground as well as many villagers. They have been there about 4 times over the spring and summer.

In mid-August the Field also played host to a group of travelling players called The Rude Mechanical Theatre Company who performed a self-penned play called Little Lily Harley. The weather was very kind to us on the evening and people ate their picnics under a clearing sky enjoying the evening sun and sunset, complete with bats. I think it is safe to say that everyone in the audience enjoyed the play, the company was very pleased with the venue and the welcome they received. We hope that they will make this a regular venue for their shows, and have already booked to come next year on 21st July.

We appreciated the lovely environment we have here again on 29th August when The Parish Council held a barbeque to celebrate the opening of the splendid new Gazebo designed primarily to shelter parents from the elements whilst supervising children on the playground. But it also generally enhances the facilities we have here. The Barbeque was also a belated celebration of VE day which we couldn't celebrate in 2020 due to the first lockdown. The committee's

main role on that day was to run a bar selling Pimm's and other drinks, which was certainly popular with those attending. Thanks go to the Parish Council and Margaret Norman for running the Duck Race, the proceeds of which were donated to the Hall and also to the Gardening Club for their donation of funds raised on their plant sale on the day. The Parish Council and Village Hall committee are jointly planning an event for next June (Sunday 5th – Put it in your diary) to celebrate the Queens Platinum Jubilee. The plan is to run a similar event as it was such a success.

Thanks go to Peter, Stuart and others who cut the grass to keep it all looking so lovely and to provide a playing surface for informal ball games as well as outdoor playing space.

The committee is investigating ways of stewarding the land here in perhaps a more ecologically sensitive way, ideas include changing the cutting regime in parts of the field to promote wildflower growth, planting trees, bird and bat boxes etc. A local butterfly conservation group has planted some Barberry bushes to encourage the Barberry Carpet Moth which is an endangered species hanging on in a few areas of Dorset and Wiltshire. We are also considering a proposal to install a petanque court (Boules) to add to our outdoor facilities.

We have had one or two approaches from Football clubs interested in using the field for training, but to date these haven't come to much. I think it would be nice to see it used more, perhaps by a football, rugby, hockey, cricket club although it is undoubtably enjoyed by the many people who come down for a kick-about.

To go back to The Hall, there have been a steady stream of private hires including meetings, social events, weddings, Birthday parties, including children's parties and even a poetry festival and art fair. We must particularly thank Felicity who undertook the role of Bookings Administrator for several years. Please accept our thanks Felicity along with this gift. Your contribution is very much appreciated.

Attempts to find a volunteer to replace Felicity were not successful, unfortunately. So Julie Dunk is currently dealing with enquiries and booking and showing people around on top of her Secretarial role. Huge thanks to Julie for everything she does.

Regular activities in the Hall open to the public include Tai Chi, Table tennis, craft group, coffee mornings, Tappy Toes, Pilates, Gardening club; The Church holds their Sunday Breakfast services here and The Big Breakfast returned last Saturday to great acclaim! This great fund raiser/village social event is very popular and will, no doubt return in the New Year.

Another important addition to our facilities is the installation of the defibrillator which was purchased by the Parish Council and we have committed to taking on the maintenance of it. There are now 2 defibrillators in the Village – this one and one at The White Horse. In the 5 years since the hall opened there have been some improvements and additions, and we are very aware of the need to keep

	<p><i>up with the maintenance of the Hall and Pavillion. We are working on getting a survey done to identify where maintenance costs will arise in the future to ensure the long term health of the buildings themselves.</i></p> <p><i>None of what we do would be possible without the many volunteers who help with the cleaning of the hall, with meeting and greeting hirers and locking up afterwards, and with helping us with the events we run like the Big Breakfast. Several/some of our volunteers are here so can we please show our appreciation.</i></p> <p><i>John will tell you more about the financial situation, and while we will continue to raise some funds from events like the Big Breakfast, Gazebo Opening and next year's Queens Platinum Jubilee, as a committee, we see the positive effects on the village community of running such events as more important than the money raised.</i></p> <p><i>I hope that the coming year will provide us with many opportunities to get together in our lovely Hall and playing fields, and we are committed to maintaining the facilities here for the benefit of all members of our Stourpaine Community.</i></p>	
<p>5.</p>	<p>Treasurer's Report</p> <p>The Treasurer presented his report on the accounts for the year ending 31st July 2021 which had been inspected and approved by Margaret Williams (see Appendix A). Copies of the accounts are at Appendix B. Overall the position is healthy, with a surplus of income over expenditure for the year of £18,601. Available funds are £53,833.49. £40,000 has been transferred from the current account to a deposit account as a sinking fund against future repairs and maintenance.</p> <p>John Gardner thanked Margaret Williams for examining and approving the accounts. He also thanked everyone who has joined the 100 Club as this is an important source of revenue for the Village Hall.</p> <p>The hall had been closed from March 2020 to May 2021 due to the coronavirus pandemic. Two grants from Dorset Council of £10,000 and £18,500 had helped to make up for lost income.</p> <p>The tennis club were charged a reduced rate due to not being able to access the full facilities. Felicity Cox thanked the Committee on Behalf of the tennis club.</p> <p>Joanna Gardner queried the spend on fire safety. The Treasurer explained that the fire extinguishers have to be checked every year.</p> <p>Gyda Warren asked if there are likely to be any further grants from the Council. The Treasurer explained that the grants were given when we were in lockdown, so if further periods of lockdown are necessary, a grant may be forthcoming. Scott Norman explained that this would only happen if central government gives money to Dorset Council.</p>	

	<p>Keith Yarwood queried the valuation of the village hall for insurance purposes. The Treasurer explained that the insurance company had provided the valuation and it would be reviewed when the insurance comes up for renewal.</p> <p>The accounts were accepted by those attending.</p>	
6.	<p>Election of Committee</p> <p>No nominations for Trustees had been received.</p> <p>The present Trustees were willing stand again for the Committee.</p> <p>Gyda Warren proposed and Joanna Gardiner seconded that the current trustees be elected. All present voted their agreement.</p>	
7.	<p>Any Other Business</p> <p>Joanna Gardiner raised the issue of road safety at the entrance to the village hall car park where it joins the Trailway and the road. Joanna commented that despite a stop sign painted on the road, many people fail to stop as they leave the car park. When challenged on this, verbal abuse has been received.</p> <p>After discussion, the Committee agreed to install two Stop signs at the exit, and consider lowering the hedge to make visibility clearer.</p> <p>Keith Yarwood asked if the code for the defibrillator at the village hall could be made available. The Committee felt this wasn't appropriate and that anybody needing to use the defibrillator can dial 999 to receive the code.</p> <p>Gyda Warren and Barbara Thomson thanked everyone involved with the big breakfast.</p> <p>The Treasurer asked everyone to encourage more people to sign up for the 100 Club.</p> <p>Blue Donnebaer thanked the Treasurer for bringing in money through the Council grants and the 100 Club during lockdown.</p> <p>The meeting ended at 20.30.</p>	



CHARITY COMMISSION
FOR ENGLAND AND WALES

**Independent examiner's report on the
accounts**

Section A Independent Examiner's Report

Report to the trustees/ members of	Stourpaine Playing Fields and Village Hall Association		
On accounts for the year ended	31 July 2021	Charity no (if any)	290651
Set out on pages	2,3 and 4		

Responsibilities and basis of report I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/07/2020.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: **Date:**

Name:

Address:

Appendix B

Stourpaine Playing Fields & Village Hall Association Income & Expenditure 2020/21

Receipts

Bookings	4,403.50
Donations & Grants	18,436.00
Bank Interest	0.98
Tennis Club	204.00
Fundraising Events	353.00
Fete	
100 Club	868.00

Total Income 24,265.48

Expenditure

Fundraising Expenses	-
Water Rates	596.00
Waste Disposal	189.00
Business Rates	20.29
Premises Insurance	1,269.17
Electricity	312.29
Gas	63.00
Heating Maintenance	-
Indemnity Ins.	170.00
TV,PRS,Drink License	411.52
Internet	12.00
IT Equipment	-
Repairs & Renewals	1,183.18
Cleaning Materials	109.25
Fire Safety	438.60
Ground Maint.& Sports	326.90
Mower Maint.	-
Booking Admin	562.40
Legal Fees	-
Capital Exp.	-

Total Expense 5,663.60

Profit/Loss 18,601.88

FUNDS AVAILABLE

Trading Account Balance	43,159.54
Deposit Account Balance	10,673.95

Total Funds in hand 53,833.49

Statement of Assets & Liabilities at 31/07/2020

	Value at 01/08/20	Basis	Additions This Period	Totals	Depreciation this Period	Value at 31/07/2021	Annual Depreciation
Building & Grounds	552,176.00	Insurance valuation 28/01/2018		552,176.00		552,176.00	
Ground Equipment	3,402.00	Mower		3,402.00	340.20	3,061.80	10%
Kitchen Equipment	4,135.85	Net Book Value		4,135.85	579.02	3,556.83	14%
It Equipment	1,280.00	Net Book Value		1,280.00	256.00	1,024.00	20%
Hall Fittings & Equipment	5,871.74	Net Book Value		5,871.74	704.61	5,167.13	12%
HSBC Trading Account	26,730.61			HSBC Trading Account		43,159.54	
HSBC Savings Account	8,501.00			HSBC Savings Account		10,673.95	
TOTAL ASSETS	594,532.21			Total Depreciation	1,879.83	618,819.25	

Balance Sheet 31/07/21

Opening Balance 01/08/20	
HSBC Current Account	26,730.61
HSBC Deposit Account	8,501.00
	<u>35,231.61</u>
Add Profit per Account	18,601.88
Total	<u>53,833.49</u>

Represented By

Closing Balance 31/07/21	
HSBC Current Account	43,159.54
HSBC Deposit Account	10,673.95
Total	<u>53,833.49</u>